



MEETING #10-13  
October 2, 2013  
Victoriaville Centre ~Suite #72

## Minutes of Meeting

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Present: Jim Hupka, Frances Larizza, Kathy Skirving, Tom Petrie, Councillor Larry Hebert, Councillor Paul Pugh, Andrew Coffey, JP Fraser, Tina Huk – BIA coordinator

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Meeting was called to order at 8:05am

1. APPROVAL OF AGENDA

That the agenda for meeting #10-13 be accepted as presented

Moved by: Councillor Paul Pugh                      Seconded by: Councillor Larry Hebert  
Carried

2. GUEST: none

3. DISCLOSURES OF INTEREST: Frances Larizza & Andrew Coffey

4. APPROVAL OF MINUTES

That minutes from Meeting # 09-13 held on Wednesday Sept11,2013 be approved

Moved by: Frances Larizza                      Seconded by: Kathy Skirving  
Carried

5. BUSINESS ARISING FROM PAST MINUTES - none

6. TREASURER'S REPORT

6-1 Financial Analysis – It was notes that we should try to spend the majority of the budget so that there is not a large surplus left at the end of the year

6-2 Invoices to be approved – total \$2147.91

Moved by: Councillor Larry Hebert      Seconded by: Tom Petrie  
Carried

7. COMMITTEE REPORTS

7-1 Beautification –

(a) Banners: -

(b) Trees/Lights - We will need to spend between \$3,000-5,000 for lights in Paterson park, we need transformers for May & Archibald so that we can put the lights in place. The cost of the installation & purchase will deplete a lot of our budget and for the holiday season we will have tree boughs.

The trees in the Parkette look great so we will look at putting lights on the additional trees there

(c) Flowers - the hanging planters will be removed

(d) Furniture/Receptacles- Oct 15, 2013 the benches will be put away for the winter

(e) Maintenance – We have had to purchase some tools etc for the shop as most of the items that were previously used to get the job done were personal and have since been moved.

(f) Streetscape – everything looks great

(g) Capital Projects –

7-2 Promotion - The next newsletter will be ready for print by the end of October. Coming events - tree lighting ceremony, holiday open house, downtown dollars, random acts of kindness day

7-3 Transportation:

7-4 Lighting, Security & Safety: BIA coordinator will follow up on the meeting to discuss the camera obstructions.

7-5 Communication

7-6 Crime & Security Issues

8. Victoriaville Centre update – Kathy Skirving

- PA Day with activities for the kids in the Village Green – Oct 11
- Coats for Kids Oct 19 – 26
- Flu clinic - Nov 26
- Elevator still not working – not sure when it will be repaired
- No date set for the Walk of Fame yet – looking at the end of November
- The tiles are down from the previous walk of fame

9. Associate Memberships -

10. CORRESPONDENCE / FOR YOUR INTEREST

- Article on the FW Gardens

There were some suggestions that there it may be an idea to have a transportation museum. The Curling club would still stay. It was suggested that the Board do a presentation to the committee.

JP Fraser moved that we poll our members as to their views of the FW Gardens seconded by Kathy Skirving – passed

JP Fraser shared information about a concert he had in his Gallery MaDoMa - he will host the Women in Black – Oct 10

- The BIA has worked with Victoriaville in the past to host an afternoon concert it was suggested that we continue to work with them. It was suggested that Victoriaville look at movies in the green

11. NEW BUSINESS

- Tom Petrie – Maintenance tractor is outdated – there was a quote for a new kubota and it was about \$12,000. The coordinator will get a 2 more quotes We will paint the current trailer in the meantime to freshen it up We can have sponsorship on the trailer –we would not charge for the advertising, but would ask members to have their own sign made up (we would provide the dimensions) and we could rotate them on the sides of the trailer.
- It was talked about outfitting the maintenance person with high visibility clothing that say –ambassador – so that he is recognized by the members of the BIA
- The BIA should look into solar lights as an option for the trees. Another suggestion was spot lights at the base of the trees
- In Camera Session  
JP Fraser motioned that the Board go in Camera, Seconded by Councillor Paul Pugh  
JP Fraser motioned & Councillor Larry Hebert seconded that the Board come out of camera  
Councillor Paul Pugh motioned that the Board we increase the current salary of the maintenance person by \$1.00/hour effectively immediately  
Seconded by Andrew Coffey – Carried

12. Next Meeting –Wednesday Nov 6, 2013

13. ADJOURNMENT

The meeting adjourned at 9:05am