



Meeting #03-17

Thursday March 9<sup>th</sup>, 2017

Thunder Bay Live – Victoria Ave

5:30 p.m. – 7:00 p.m.

## Minutes

Present: Mike Larizza, Aldo Ruberto, Larry Hebert, Robert Tindal, Shelby Ch'ng, Craig Napper, Kathy Skirving, Raechel Reed

Regrets: Ashley Sauer

Special Guest: Jim Hupka

1. Approval of Agenda – Moved: Mike Larizza, Second: Kathy Skirving - passed
2. Approval of Minutes Thursday, February 9, 2017 – Moved: Raechel Reed, Second: Mike Larizza - approved
3. Approval of February 2017 Expenditures - attached - Moved: Mike Larizza, Second: Kathy Skirving – approved
  - a. Question: Why were the bank charges so high? A: We purchased a new cheque book at the beginning of the year.
  - b. Action Item: ask Lynn Grey to give us a list of all expenditures along with the statements.
4. AGM Date: April 27<sup>th</sup> –at McKellar Mall  
Discussion of tasks that need to be done
  - Ordering Catering – Raechel Reed, Kathy Skirving
  - Producing and hanging Posters (maybe outsourced) – Rachel Reed
  - Delivering AGM invites to each business – Mike Larizza
  - AGM agend: Update on Strategic Plan, Update on what the Board has been up to, TBZoneWatch by Thunder Bay Police, EcoSuperior Open Streets presentation – Shelby Ch'ng
5. Clean up schedule – discussion  
A neighbourhood cleanup will be scheduled with Shelter House when the snow melts.
6. Task to take down Christmas decorations – Aldo Ruberto to arrange
7. Hiring a staff member – A job description and discussion to take place with the board March 16, 2017 at Thunder Bay Live at 5:30pm
8. Flowers – it was decided to continue with the status quo for flowers. A discussion will take place later as to the feasibility to purchase silk arrangements for the hanging baskets and/or use the

Conservatory. Paulusma will be providing flowers and we have yet to find someone to maintain and water them.

9. Dates and times for meetings – alternating dates still work for the board.

10. Next Meeting

Thursday, April 13th, 2017 – 8:00 a.m. – Thunder Bay Live