



Meeting #05-17

Thursday May 11th, 2017

Thunder Bay Live – Victoria Ave

8:00 am – 10:00 am

Minutes

Attendance: Shelby Ch'ng, Raechel Reed, Mike Larizza, Larry Hebert, Robert Tindall

Guests: Sheelagh Hendrick

Recording Minutes: Kristina Belanger

1. Approval of Agenda – Moved: Mike Larizza, Second: Larry Hebert - passed
2. Approval of Minutes for Thursday April 13th, 2017 – Moved: Mike Larizza, Second: Larry Hebert - passed
3. Approval of Finances - Moved: Larry Hebert, Second: Raechel Reed- passed
4. Review of Strategic Plan Draft – Sheelagh Hendrick
Documents provided by Sheelagh were reviewed and passed. The following decisions were made:
 - The following Board members were appointed to head the areas of focus:
 - Raechel – Communications
 - Shelby/Executive – Governance
 - Mike & Robert – Safety AND Engagement
 - Shelby - Branding
 - To be determined: Beautification and AdvocacyMoved: Mike Larizza, Second: Robert Tindall - passed
5. Open Streets Sponsorship – Saturday, September 16th
The Fall Street Fair Cost to us was \$6500 last year and was a lot of work to plan for low turnout. Proposal: To give Open Street Sponsorship via EcoSuperior in the amount of \$2500. We may be asked to participate with a table and information and ask members to participate but the BIA would not be expected to organize the event.
Moved: Robert Tindall, Second: Raechel Reed- approved
6. Flowers: Chris Paulusma and Mike from MD LawnCare
 - Contract for \$3,500 signed to water flowers
 - Update: Garage door broke on May 5, 2017. New Steel's services were acquired to fix the door – invoice to come
7. Façade Improvement – Review of Criteria and Form

- Proposed changes:
 - 90% of deductible
 - Deadline of October 31st
- 8. AGM Date: June 14th at McKellar Mall
 - Discussion of tasks that need to be done - Updates
 - Ordering Catering – Kristina to take over
 - Delivering AGM invites to each business – Kristina, completed
 - AGM Agenda - Shelby
- 9. South Core Neighbourhood Clean Up – Taking place May 11th 5:30pm at City Hall
- 10. Task to take down Christmas decorations – completed
 - Mike Larizza to dispose of old decorations
- 11. Maintenance Person
 - Kristina Belanger to look into having someone contracted out for seasonal work (June – November) – 2-3 days a week for 5 hours a day, \$15/hr.
- 12. Action item – Shelby to find out how much members are paying to the BIA
- 13. Shophunderbay.com – Robert Tindall proposed involvement with this organization. Kristina Belanger to invite Darrin Nicholas to next meeting.
- 14. Next Meeting – June 8, 2017 at 8:00am – Thunder Bay Live

Meeting adjourned - Moved: Mike Larizza, Second: Raechel Reed- passed