



MEETING #08/2-16  
Wed., Aug. 31, 2016 at 5:30pm  
Thunder Bay Live – Victoria Ave.

## Minutes of Meeting

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Present: ✓ Shelby Ch'ng, ✓ Raechel Reed, ✓ Ashley Sauer, ✓ Axel Rehfuhs,  
Kathy Skirving, Robert Tindall, ✓ Councillor Larry Hebert,  
✓ Councillor Aldo Ruberto,

Absent: ✓ Craig Napper, ✓ Michael Larizza  
Recording Coordinator – Ellen Leiterman

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Meeting was called to order at 5:30 pm

1. Additions to the Agenda

*Additions to Invoices to be paid*

APPROVAL OF AGENDA *Mike + Axel*

That the agenda for meeting #08/2-16, Aug. 31, 2016 be accepted.

Moved by: Raechel Reed

Seconded by: Councillor Larry Hebert

Carried

2. GUESTS

None

3. DISCLOSURES OF INTEREST: One Disclosure

4. APPROVAL OF MINUTES

That the minutes from Meeting # 08/1-16, held Wed. Aug. 17/16 (**Pages 1-7**)  
be approved. *@ correction = Raechel + Axel*

Moved by: Kathy Skirving

Seconded by: Raechel Reed

Carried

5. BUSINESS ARISING FROM PAST MINUTES

5.1 Fall Street Festival

8 Volunteers from Shelter House, possibly 2 from the March of Dimes plus 12 others including Board Members  
35 Craft/Exhibitor Vendors confirmed and 11 food vendors  
Renco Foods will not be able to do the case load sale, Ashley's Rabbitry will not be in the Children's area – charges \$300.00+  
Confirmed unable to use the Court House Parking Lot on Archibald this year, but fortunately thank you to Mike Larizza will be able to part of his Parking Lot on Archibald.  
Received a call from Zane of Tone Agency representing VISA would like to have a booth at the Fall Street Festival to promote VISA to drive people to go to Intercity keyosk/Intercity. As Coordinator suggest not have at Festival – we want to promote the Fort William area – shop local not intercity. I advised I needed to pass by the Board of Directos.

5.2 New Storage Facility

Coordinator left message for Vic with Formtech regarding storage of 44 Angels & tree grates  
Any word from Shelly Vescio, City Forester regarding tree grates storage with Parks  
Axel Rehfuhs will negotiate, on behalf of the Board the rental rate of \$600/month plus an additional \$100/month for office space in the same location with Lori Paras of The Red Bicycle all utilities included.

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5.3 BIA By-Law relating to Quorum regarding appointed City Councillors;  
In accordance with the Victoria Ave. BIA By-law/Constitution  
BY-LAW NO. 01-2009 (current BIA By-law/Constitution effective until such time as new By-Law/Constitution approved)

(H) Quorum – A quorum for a meeting of the Board of Management shall be a simple majority, not including the appointed City Councillor(s).

After discussion it was moved to remove from (H) Quorum “not including the appointed City Councillor(s)” from the current BIA By-law/Constitution and to ensure that this is not in the new FWBD BIA By-law/Constitution.

Moved by: Axel Rehfuhs                      Seconded by: Robert Tindall  
Carried

BIA look into discussing with James Coady, By-Law Enforcement Division the possibility in instituting a loitering by-law. Follow up required.

6. TREASURER'S REPORT

6-1 Monthly Financial Register – provided at the monthly Sept. 14/16 meeting.

6-2 Invoices to be approved for payment – **(Page 8)**

Moved by: Councillor Larry Hebert  
Carried

Seconded by: Ashley Sauer

7. Committee Reports

7-1 Beautification:

(a) Banners – Emailed Randy inquiring into whether the broken poles around the Court House will be fixed prior to the Fall Street Festival along with fixing the one on the corner of Justice & Archibald (new banner is blowing in the wind).

(b) Trees/Lights –

(c) Flowers – Chris Paulusma has been contacted to remove the flowers from the grates on Justice Ave. prior to the Fall Street Festival – he will coordinate with John.

(d) Furniture/Receptacles –

(e) Maintenance –

(f) Streetscape – Information/documents regarding the Streetscaping on Brodie received from Shelly Vescio, City Forester?

(g) Capital Projects –

7-2 Transportation:

7-3 Lighting, Security & Safety:

7-5 Communication:

7-6 Crime & Security Issues:

Security Pilot - Paul Page confirmed by email that the hourly rates for the later night shift would be the same.

Also, confirmed that patrols will commence the week of Sept. 6th, 2016.

Based on the approval of the revised hours and hourly rates only \$8,250.00 of the \$10,000. is being used (\$1,750). Can put in for another 6 days and would like to have Apex work the later night shift on Fri. Sept. 9th in checking with John we can get the stage set up the night before then.

8. Victoriaville Centre Update – Kathy Skirving  
Farmers Market will be in the Centre the day of the Fall Street Festival.
  
9. Associate Memberships for Approval  
None at this time
  
10. Correspondence for your interest  
Correspondence forwarded by email from the following to Board:

Email from Lori Paras – The Hub Bazaar

After 4 years in downtown Fort William we are happy to announce the expansion of The Hub Bazaar to accommodate entrepreneurs and artisans who not only would like to open their own shop and run it on a daily basis but we now offer weekday and weekend table rentals.

The “new” Hub Bazaar opens October 15 and we are looking for support in attracting artisans and entrepreneurs to join us in this collaborative effort. If you could find a minute to pass this email on to whomever you feel may benefit from this opportunity or print and post, I would be truly grateful.

We are excited to launch our AYLP program for 2016.

If you can forward to our crime prevention council and friends that would be greatly appreciated. Program for Aboriginal Youth in partnership with Leadership Thunder Bay and Indian Friendship Centre. This program is a 10-month program that is absolutely free for participants. Wonderful opportunity for youth to learn leadership skills, traditional teachings, self growth and networking skills. If anyone has questions, please let me know. I can be reached at the below email. Matthew Villella, Job Developer, YES Employment Services, 1116 Waterford Street, Thunder Bay, ON P7B 5R1 P. (807) 624-1967 F. (807) 623-0070

Special Edition to the City Hall Sounds – Fort William Sounds

Come enjoy your lunch and listen to the Sounds of Emily Kohne on Tuesday, Aug. 30th from 12 – 1 pm in the Syndicate Avenue Parkette Area off Justice Avenue (this Parkette is the area outside of Giorg, Victoriaville, Chapples Blding, Unveiled Bridal)

Thank you to Crime Prevention Thunder Bay, City of Thunder Bay, respect. It begins with you & me, Evergreen, a united neighbourhood and Fort William Business District BIA; Neighbourhoods working together to promote/showcase the Fort William Neighbourhoods. Special Thank You to Lee-Ann Chevrette, BSc., MES, Coordinator, Thunder Bay Crime Prevention Council, Corporate Strategic Services, City of Thunder Bay

Correspondence forwarded by email to BIA Membership:

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11. New Business

11.1 Coordinator submitted items for the August Newsletter. Printed and distributed by the Sarah & Devin with Respect, Crime Prevention Council to most BIA members.

Information relating to the Fall Street Festival was given out by the Respect Team at City Hall Sounds on Thurs. Aug 25th

11.2 The following Committees were established;  
Beautification/Asset Management; Axel Rehfuhs, Raechel Reed, Councillor Aldo Ruberto, Francis Larizza and Jim Hupka

Advertising/Marketing/Promotion; Shelby Ch'ng, Robert Tindall,  
Councillor Aldo Ruberto, Bianca Garofalo & Katrina Oostveen

Thunder Bay Parking Authority; no committee needed but the Board would like to receive the meeting minutes. Robert Tindall & Councillor Larry Hebert will act as the Board's Representatives to bring up any issues needing/requiring review.

Crime and Security;  
Crime Prevention Council & South Core Public Safety Task Force  
Representative; Ashley Sauer

Advocacy; Shelby Ch'ng, Chairperson with assistance from the Board as Needed

By Law/Constitution; to be completed by the Board as a whole

- 11.3 Councillor Aldo Ruberto will draft a beautification incentive program by the end of October and bring to Board for discussion and approval.
12. Next Meeting: Wed. Sept. 14, 2016 at 8:00am at Thunder Bay Live FYI – morning meeting to have BDO Dunwoody & Frances Larizza present the Audited Statement
13. Adjournment: