Thursday, January 11th, 2018

510 Victoria Ave E

8:00am – 10:00am

**Agenda**

***Attendance: Mike Larizza, Aldo Ruberto, Raechel Reed, Larry Hebert, Ashley Sauer, Shelby Ch’ng, Bob Tindell***   
***Guests: Brian Phillips, Mandy Cargnelutti***   
***Absent:***   
***Recording Minutes: Raechel Reed***

* Meeting called to order at 8:00am
* **Motion to approve agenda**   
  Moved:                                     Second:   
  Approved:
* Welcome our **new** unofficial board members
* Review of candidates for Coordinator position   
     
  **Action Item: Choose top 5 candidates, contact them for an interview. Set up a hiring committee**
* Budget   
     
  -We're presenting January 24th, need to confirm with Lauren that we are asking for an additional $16,000   
  - Lynn sent over the updated financials for us to review   
  -Could two board members possibly go to the council meeting and sit in?

**Motion to approve**   
Moved:                                  Second:   
Approved: 

* General Membership Meeting   
     
  -Date set for January 19th 2018   
  -Setting out guidelines and expectations   
  -Contact John Hannam, he is to help us set an intent and purpose for the meeting   
  -Petition is included with her demands (see below)   
  -We will need to follow up with an eventbrite invite
* Multicultural Youth Centre   
     
  - Get application and letter of understanding signed by Moffatt (Raechel has contacted him several times face to face, and he dodges each time to sign) Thoughts on how to proceed?   
  -Need to contact PDR Contracting?   
  **Action Item:**
* Storage and inventory    
     
  -Inventory needs to be taken, see asset listing included from 2015 and a recent listing of Christmas lights taken in October
* Letter from South Core Safety Task Force   
     
  -They have requested that with the rebrand we include a comprehensive address number change over (letter included)   
  **Motion to approve request**   
  Moved:                                     Second:   
  Approved:

* Review of petition and requests made by Lori Paras (General Membership Meeting)

1. That City Councillors be directed to discontinue voting on all FWBIA (Victoria Ave BIA) business
2. That all votes on motions be recorded with Board Members being identified
3. That minutes of meeting have content and that a record of Board Quorum is recorded
4. That a full refund be given to property owners on the illegal tax levy increase
5. That the two vacant positions on the Board be filled by membership at the General Membership Meeting
6. That a discussion between the City Clerk and Board begin on the possible conflict of interest of having a city councillor Chair the FWBIA. (Victoria Ave. BIA)

**Action item:** 

* Flowers   
  -Shelby has been in contact with Mike Dickson, who will grow the flowers we need for the planters   
  -As far as the hanging baskets, a discussion is needed to decide on the silk flowers, or to continue to purchase real flowers
* Opportunity for office space in Victoriaville   
  -Discussion   
  -Brian Phillips could fill us in on the possible details
* Next meeting set for Thursday, February 8th 2018 – 510 Victoria Ave E
* Meeting adjourned at