

Thursday, January 11th, 2018  
510 Victoria Ave E  
8:00am – 10:00am

## **Agenda**

**Attendance:** Mike Larizza, Aldo Ruberto, Raechel Reed, Larry Hebert, Ashley Sauer, Shelby Ch'ng, Bob Tindell

**Guests:** Brian Phillips, Mandy Cargnelutti

**Absent:**

**Recording Minutes:** Raechel Reed

- Meeting called to order at 8:00am
- **Motion to approve agenda**  
Moved: \_\_\_\_\_ Second: \_\_\_\_\_  
Approved:
- Welcome our **new** unofficial board members
- Review of candidates for Coordinator position

**Action Item: Choose top 5 candidates, contact them for an interview. Set up a hiring committee**

- Budget

-We're presenting January 24<sup>th</sup>, need to confirm with Lauren that we are asking for an additional \$16,000

- Lynn sent over the updated financials for us to review

-Could two board members possibly go to the council meeting and sit in?

- **Motion to approve**

Moved: \_\_\_\_\_ Second: \_\_\_\_\_

Approved:

- General Membership Meeting

-Date set for January 19<sup>th</sup> 2018

-Setting out guidelines and expectations

-Contact John Hannam, he is to help us set an intent and purpose for the meeting

-Petition is included with her demands (see below)

-We will need to follow up with an eventbrite invite

- Multicultural Youth Centre

- Get application and letter of understanding signed by Moffatt (Raechel has contacted him several times face to face, and he dodges each time to sign) Thoughts on how to proceed?

-Need to contact PDR Contracting?

**Action Item:**

- Storage and inventory

-Inventory needs to be taken, see asset listing included from 2015 and a recent listing of Christmas lights taken in October

- Letter from South Core Safety Task Force

-They have requested that with the rebrand we include a comprehensive address number change over (letter included)

**Motion to approve request**

Moved: Second:

Approved:

- Review of petition and requests made by Lori Paras (General Membership Meeting)

- a. That City Councillors be directed to discontinue voting on all FWBIA (Victoria Ave BIA) business
- b. That all votes on motions be recorded with Board Members being identified
- c. That minutes of meeting have content and that a record of Board Quorum is recorded
- d. That a full refund be given to property owners on the illegal tax levy increase
- e. That the two vacant positions on the Board be filled by membership at the General Membership Meeting
- f. That a discussion between the City Clerk and Board begin on the possible conflict of interest of having a city councillor Chair the FWBIA. (Victoria Ave. BIA)

**Action item:**

- Flowers

-Shelby has been in contact with Mike Dickson, who will grow the flowers we need for the planters

-As far as the hanging baskets, a discussion is needed to decide on the silk flowers, or to continue to purchase real flowers

- Opportunity for office space in Victoriaville

-Discussion

-Brian Phillips could fill us in on the possible details

- Next meeting set for Thursday, February 8<sup>th</sup> 2018 – 510 Victoria Ave E

- Meeting adjourned at