 **MINUTES**

**Board of Management Meeting June 13, 2023 Meeting No: 06-2023**

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| **Present Regrets** | | | **Absent** |
| Scotia Kauppi- Chair |  | Rajni Agarwal | Tony DiPaolo |
| Katrina O’Neill, Treasurer |  | Raechel Reed – Administrative Coordinator |  |
| Dr. Brian Schroeder, Director |  |  |  |
| Jackie Laderoute |  |  |  |

Recording: Scotia Kauppi - Chair

Minutes:

| Item | Description | Action | Responsibility |
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| 1.0 | Meeting called to order at 5:03 pm no disclosure of interest |  |  |
| 2.0 | APPROVAL OF AGENDA  **Motion - 26-2023**  Motion to approve Agenda 06-2023  **Moved by: Katrina O’Neill Seconded by: Dr. Schroeder** | **CARRIED** |  |
| 3.0 | APPROVAL OF MINUTES | DEFERRED |  |
| 4.0 | BUSINESS ARISING FROM PAST MINUTES  Elections of Executive |  |  |
| 5.0 | COMMITTEE REPORTS  5.1 Financial and Treasurer’s Report- Katrina O’Neill  There is too much going through as petty cash, more things need to be paid by cheque  **Motion- 27-2023**  Motion to accept and approve Financials  **Moved by: Katrina O’Neill Seconded by: Dr. Schroeder**  **Motion- 28-2023**  Motion to move the monies that was allocated to Nine Sixty group be moved back into general fund  **Moved by: Jackie Laderoute Seconded by: Dr. Schroeder** | DISCUSSION  **CARRIED**  **CARRIED** |  |
|  | 5.2 BEAUTIFICATION – Dr. Schroeder  1) Clean green and beautiful applications are due June 23rd  2) Moving the star light archways, and installing in Patterson park will need:   * removal quote from 5 Star Electric * inspection and repair quote from 5 Star Electric * installation in park quote from 5 Star Electric   3) Discussion was had about still having a church mural on Wesley United Church wall  Reach out to the new Pastor Lionel.  We can plan this ourselves and apply through the Clean, Green Beautiful, and Culture division.  4) Flowers were starting to be placed and hung on poles. It was noted by Katrina that many of the poles/arms were rusted or did not look safe.  **Motion- 29-2023**  Plan for a year end inspection of all poles and hanging mounts/arms for flowers  **Moved by: Jackie Laderoute Seconded by: Katrina O’Neill**  List the locations of the planters and extra plants that are going in the BIA area  **Motion-30-2023**  Motion to move the extra flowers and baskets that were allocated for the planters will be divided up to these locations   1. Victoriaville center corner or Victoria Ave/Archibald st 2. under the Centennial Square sign and 3. on the corner of Victoria ave/ McKellar ave in front of Chiropractic clinic   **Moved by: Scotia Kauppi Seconded by: Katrina O’Neill** | **ACTION**  **ACTION**  DISCUSSION  **ACTION**  **CARRIED**  **ACTION**  **CARRIED**  **ACTION** | RAJNI ARGAWALL  COORDINATOR  COORDINATOR  COORDINATOR  COORDINATOR |
|  | 5.3 SAFETY AND SECURITY UPDATE - Katrina O’Neil  Update on meeting with the new neighborhood police patrols  suggestions included:  \* Identify “hot spots”: beside NYS/ Monty’s Joint Ally  \* Behind Axel’s/Sew/Up Shot  \* A triage should be organized at St. Andrews church parking lot across from Brodie library with 1st year and placement students from the Confederation Colleges paramedic course, police, cadets and other social work courses to help address the issues and to help the community and businesses feel like something is actually being done.  \* Being proactive and not reactive by just calling 911 when something happens.  \* place a decommissioned cruiser in different parking lots for different times to act as a deterrent  1Northwest Update: offering same contract as before, same peak times and days | DISCUSSION  DISCUSSION  DISCUSSION |  |
|  | 5.4 MARKETING AND PROMOTIONS - Scotia Kauppi  1) July 15th Beauty and the Beast <https://www.cluedupp.com/products/beauty-thunder-bay>  Add ink and ideas with information sent to membership for advance notice  2) Start planning google and social media updates  3) Begin workshop/appointments for August  4) How can we attract the new out of town students down here  5) Christmas and marketing needs to be finalized November 15th through December 15th.  \*A decision to move the tree lighting in the Parkette because of possible construction in the area  \* Social Media Contest: elf on the shelf type search at participating locations.  Can we pair with sociable to have them run this event for us? | **ACTION**  DISCUSSION  ACTION  DISCUSSION | COORDINATOR  SCOTIA KAUPPI |
|  | 5.5 REVITALIZATION COMMITTEE – Scotia Kauppi  1) Parking - deferred  2) Fort William Revitalization committee asked for a letter of support for June 19th deputation to City Council.  **Motion- 31-2023**  Motion to make a strong recommendation that the parking be changed to north side of the street RE: Letter that was sent out May 18th.  **Moved by: Scotia Kauppi Seconded by: Dr. Schroeder**  3) Chamber of commerce Charla wants to set up a meeting to discuss what the Thunder Bay Chamber of Commerce can do for the FWBIA and what can’t be passed along to membership  4) Draft letter to connect with non-business Indigenous Organization members | DISCUSSION  **CARRIED**  DISCUSSION  ACTION | Jackie Laderoute |
| 6.0 | NEW BUSINESS  6.1 Election of Executive  Letters of intent to be emailed to office before next meeting.  Interest:  Co- Chair- Dr. Schroeder & Scotia Kauppi  Treasurer Katrina O’Neill | **ACTION** | COORDINATOR |
| 7.0 | NEXT MEETING  July 11th at 5pm in the BIA \Office  **Motion-32-2023**  Meeting adjourned at: 5:58 PM  **Moved by: Katrina O’Neill Seconded by: Scotia Kauppi** | CARRIED |  |
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