 **MINUTES**

**Board of Management Meeting August 8, 2023 Meeting No: 08-2023**

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| **Present Regrets** | | | **Absent** |
| Dr. Brian Schroeder - Chair | Tony DiPaolo- Director |  |  |
| Katrina O’Neill, Treasurer | Rajni Agarwal- Councillor |  |  |
| Scotia Kauppi, Vice Chair |  |  |  |
| Jackie Laderoute- Director |  |  |  |

Recording: Raechel Reed- FWBI Coordinator

Minutes:

| Item | Description | Action | Responsibility |
| --- | --- | --- | --- |
| 1.0 | Meeting called to order at 5:14 pm no disclosure of interest |  |  |
| 2.0 | APPROVAL OF AGENDA  **Motion - 39-2023**  Motion to approve Agenda 08-2023  **Moved by: Scotia Kauppi Seconded by: Jackie Laderoute** | **CARRIED** |  |
| 3.0 | APPROVAL OF MINUTES- Minutes-07-2023  **Motion- 40-2023**  Motion to approve and accept meeting minutes 07-2023  **Moved by: Katrina O’Neill Seconded by: Jackie Laderoute** | **CARRIED** |  |
| 4.0 | BUSINESS ARISING FROM PAST MINUTES    4.1 The Clean Green and Beautiful Applications review-  **Motion-41-2023**  Motion to decline the CG&B funding for the Arch project in Paterson Park $7500  **Moved by: Katrina O’Neill Seconded by: Scotia Kauppi**  **Motion-42-2023**  Motion to decline the CG&B funding for the banners project  **Moved by: Katrina O’Neill Seconded by: Scotia Kauppi**  4.2 Vacant Properties Listings- the vacancy page on the website is doing well and helped gain some traction for a few of the rental properties that are now occupied.  4.3 Sociable Thunder Bay- Coordinator has reached out. Waiting for response.  4.4 Members Feedback polling results- Recirculate the poll in google forms with link in newsletter to get more responses. | **CARRIED**  **CARRIED**  **DISCUSSION**  ACTION | COORDINATOR |
| 5.0 | COMMITTEE REPORTS  5.1 FINANCIAL AND TREASURERS REPORT- Katrina O’Neill  **Motion- 43-2023**  Motion to approve and accept the July Financials  **Moved by: Katrina O’Neill Seconded by: Jackie Laderoute** | **CARRIED** |  |
|  | 5.2 BEAUTIFICATION –  a) Maintenance agreement-    Brian Schroeder and Katrina to reach out to their contacts and send maintenance quote.  Mainstreets – edges of sidewalks , garden weeding lawn cutting whipper snipping the Parkette and the edges of buildings  Coordinator send to the Maintenance agreement to Dr. Schroeder  b)Banners-  **Motion- 44-2023**  Motion to ask the city to put up the banners  **Moved by: Scotia Kauppi Seconded by: Jackie Laderoute**  c) Flower Maintenance quotes  The hanging baskets look like the plants themselves are burning.  Talk to R&J outdoors and get them to stop fertilizing for a couple of weeks to see if that is the issue | **ACTION**  **ACTION**  **CARRIED**  **ACTION** | **DR.SCHROEDER**  **COORDINATOR**  **COORDINATOR** |
|  | 5.3 SAFETY AND SECURITY UPDATE – Katrina O’Neill  a) 1Northwest Update:  Coordinator get security agreement signed from 1Northwest 1-offering same contract as before, same peak times and days  Uniformed security guard rate is $25/hour, and to add a vehicle the rate is $8/hour. | **ACTION** | COORDINATOR |
|  | 5.4 MARKETING AND PROMOTIONS - Scotia Kauppi  a) Advertising our businesses on the LED board at the Gardens during the mining expo  b) The executives need to connect with the businesses in the area and bridge any gaps existing between The Fort William BIA and the membership | ACTION  ACTION | SCOTIA KAUPPI  THE BOARD |
|  | 5.5 REVITALIZATION COMMITTEE- Scotia Kauppi  a) Hiatus until Sept.3rd | DEFERRED |  |
|  | 5.6 PARKING – Scotia Kauppi |  |  |
| 6.0 | NEW BUSINESS  6.1 Back Alley Issues-  a) Behind Axel’s Plumbing people have 3 sharps containers they broke into and using dirty needles.   * Who do we talk to to get that addressed? * Get in touch with TDHU Superior points and see if there is a more practical process when distributing the containers to the public. * Containers are also provided and available at any Pharmacy in Thunder Bay * Having a safe injection site or enquire how to get one implemented in our area.   6.2 United Way correspondence- Put it out to the membership to see the interest.  6.3 Councillor Agarwal let the board know through some discussion that she will be resigning from the board of directors. Until the board finds a suitable replacement she will remain on the board | **DISCUSSION**  **ACTION**  **DISCUSSION** | COORDINATOR |
| 7.0 | NEXT MEETING  September 12 at 5pm in the BIA \Office  **Motion-45-2023**  Meeting adjourned at: 6:51 PM  Moved by: Scotia Kauppi Seconded by: Jackie Laderoute | CARRIED |  |
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