MINUTES

Board of Management Meeting **Feb. 11 2025**

Meeting No: 2-2025

Present		**Regrets**	**Absent**
Aldo Ruberto- Chair	Ron Hoard- Guest		
Tony DiPaolo-Vice			
Jennifer Hoard- Director			
Rajni Agarwal- Treasurer/ Councillor			

Recording: Raechel Reed- FWBI Coordinator

Minutes:

Item	Description	Action	Responsibility
1.0	Meeting called to order at 5:43pm		
2.0	APPROVAL OF AGENDA – 02-2025 **Motion – 05-2025** Motion to approve Agenda 12-2024 **Moved by: Tony DiPaolo Seconded by: Jennifer Hoard**	**CARRIED**	
3.0	APPROVAL OF MINUTES The January board meeting 01-2025 lacked a quorum, preventing official motions including approval of minutes. **Motion-06-2025** Motion to accept and approve meeting minutes **01-2025** **Moved by: Tony DiPaolo Seconded by: Rajni Agarwal** **Motion-07-2025** Motion to approve meeting minutes **#12-2024**	**CARRIED**	

Item	Description	Action	Responsibility
	Moved by: Jen Hoard Seconded by: Rajni Agarwal	**CARRIED**	
4.0	BUSINESS ARISING FROM PAST MINUTES 4.1 AGM – Set date to Thursday April 3rd. at 6pm a) Discussion on amending the constitution- Send the constitution to the board. b) Contact Auxiliary members who may be interested in joining the membership 4.2 Financials and Banking for Bookkeeper– a) Get the Banking information to the bookkeeper so she can do the monthly financials. b) We need to change the address on the account as it is still 516 E. Victoria Ave. * Get in touch with Michael Osarenotor from Scotia Bank to set up a meeting. 4.3 Board Vacancies a) The selection committee (Aldo Ruberto, Tony DiPaolo and Jennifer Hoard) to hold interviews in the upcoming weeks. Once approved at the AGM will send off to the City.	**ACTION** **ACTION** **ACTION**	**COORDINATOR** **COORIDINATOR** **RAJNI AGARWAL** **COORDINATOR**
5.0	COMMITTEE REPORTS 5.1 FINANCIAL REPORT- Rajni Agarwal a) Defer until proper banking information is set up for the new bookkeeper.	**ACTION**	**RAJNI AGARWAL**
	5.2 BEAUTIFICATION a) Clean Green and Beautiful Approval for secondary light fixtures on poles in downtown Fort William- Lyle Pert Project Maintenance Coordinator - Roads, Engineering & Operations have been instrumental in helping us with this project. * get weekly updates	**ACTION**	**COORDINATOR**

Item	Description	Action	Responsibility
	b) <u>FLOWERS-</u> Revise the Flower Program a) Send dimensions of the removable Planters to Rajni Agarwal 5.3 <u>SAFETY AND SECURITY</u>- update Tony DiPaolo a) The garbage along the sidewalks especially around PACE has escalated. The garbage is picked up regularly and the patrons inside keep filling it faster than the city is picking it up. b) The City just received brand new garbage cans with recycling receptacles attached. Ask the City if there are extras that the BIA could use. * Property Manager Amanda Greenwood is requesting garbage cans. 5.4 <u>MARKETING AND EVENTS</u>- a) CEDC Tourism Event Fund Application – Bike and Shine *Get in touch with Val Glymitsas at the Mirabelli Corp and ask if they still have marketing dollars that haven't been utilized. If they do could the FWBIA use some of their budget to help offset costs for our event. 5.5 <u>REVITALIZATION COMMITTEE- See correspondence</u> a) Aaron Ward from the City would like to update the board on The Revitalization of Victoriaville. Invite him and his team to the next board meeting.	**ACTION** **ACTION** **ACTION** **ACTION** **ACTION**	**COORDINATOR** **COORDINATOR** **ALDO RUBERT** **TONY DIPAOLO** **COORIDINATO**
6.0	<u>NEW BUSINESS</u> 6.1 Free Parking Saturdays-Advocate for free parking on Saturdays. The parking is getting so out of hand that our downtown streets are becoming ghost towns during business hours. a) Invite the chairs of the City's Growth Task Force (Kerri Marshall, John Collin and Matt Pearson) to meet with the board. Tuesday February 25th at 5:15pm in the BIA Office.	**ACTION**	**ALDO RUBERTO** **COORDINATOR**
7.0	<u>NEXT MEETING</u> **Motion-08 -2025** Tues. March,11 2025 **Moved by: Jennifer Hoard Seconded by: Tony DiPaolo**	**CARRIED**	
8.0	ADJOURNMENT: 7:43pm		